April 27th: HCM Friendly Name fields relocation to new application

Hrishelp Departmental <hrishelp@berkeley.edu>

Mon, Apr 16, 2018 at 8:30 AM

To: hrms_info@berkeley.edu

Dear HCM Administrators,

We would like to inform you of a change to how friendly names are created and assigned for CalTime time recording purposes. On Friday April 27th, CalTime friendly names and associated fields currently in the Human Capital Management System (HCM) will be relocated to a new easy to use application. This project is being implemented in preparation for Berkeley's transition to UCPath next year.

Who will be impacted?

HCM administrators will no longer assign/create friendly names in HCM and instead will use the friendly name application. Employees/users using CalTime will not be impacted and will not experience any difference in how they view or record time to a friendly name.

Background:

Currently CalTime relies on a highly customized Peoplesoft Human Resource system. In order to join time reporting hours to an employee's correct job and chart string, CalTime for non-exempt employees is hinged to a complex HCM customization known as Friendly Names. Berkeley will be on boarded to a system wide HR and payroll system known as UCPATH in March 2019. It is critical that the necessary modifications are rolled out prior to the implementation of UCPATH to mitigate the resource impact and change impact to the campus.

Training Available:

The CalTime team will be hosting several zoom sessions to share the new Friendly Name application also known as the FN app. Please sign up for an online zoom session and overview of the new application from the comfort of your own computer desk.

A list of frequently asked questions are available for more details on this change. For additional questions, please email caltime@berkeley.edu.

Thank you,
The CalTime Team