



## **Exception Codes**

In the Time Detail and My Time Detail reports, the exceptions associated with in and out punches are abbreviated using exception codes. The definitions for each of the exception codes are:

EXCEPTION CODE	DEFINITIONS
BN	Bonus applied
CD	Canceled deduction
СН	Core hours violation
EV	Early
HS	Holiday schedule violation
LE	Long
LT	Long total break
LV	Late
МО	Missed out punch
MP	Missed punch
SE	Short
sQ	Break out of sequence
ST	Short total break
US	Unscheduled
VE	Very early
VL	Very late

The following type of exceptions are not abbreviated and are always spelled out completely in the reports:

- Minimum Days Active Violation
- Minimum Days Employed Violation
- Work History Violation