



2022 CALTIME TIMECARD APPROVAL DEADLINES

For Monthly Paid Employees

Last updated 01/11/23

Pay Cycle	Pay Date	Pay Period Begin	Pay Period End	Employee Approval	Supervisor Approval	CALTIME ACCRUALS UPDATED	EFFECTIVE DATE (** Includes Accruals)	HOLIDAYS
MO	Tue. 01/03/23	Thu. 12/01/22	Sat. 12/31/22	Wed. 01/04/23	Mon. 01/09/23	By 5pm	Sun. 01/01/23	12/23,12/26, 12/30
MO	Wed. 02/01/23	Sun. 01/01/23	Tue. 01/31/23	Wed. 02/01/23	Fri. 02/03/23	By 5pm	Wed. 02/01/23	01/02, 01/17
MO	Wed. 03/01/23	Wed. 02/01/23	Tue. 02/28/23	Wed. 03/01/23	Fri. 03/03/23	By 5pm	Wed. 03/01/23	2/20
MO	Thu. 03/30/23	Wed. 03/01/23	Fri. 03/31/23	Mon. 04/03/23	Wed. 04/05/23	By 5pm	Sat. 04/01/23	03/31
MO	Mon. 05/01/23	Sat. 04/01/23	Sun. 04/30/23	Mon. 05/01/23	Wed. 05/03/23	By 5pm	Mon. 05/01/23	
MO	Thu. 06/01/23	Mon. 05/01/23	Wed. 05/31/23	Thu. 06/01/23	Mon. 06/05/23	By 5pm	Thu. 06/01/23	05/29
MO	Fri. 06/30/23	Thu. 06/01/23	Fri. 06/30/23	Mon. 07/03/23	Wed. 07/05/23	By 5pm	Sat. 07/01/23	06/19
MO	Tue. 08/01/23	Sat. 07/01/23	Mon. 07/31/23	Tue. 08/01/23	Thu. 08/03/23	By 5pm	Tue. 08/01/23	07/04
MO	Fri. 09/01/23	Tue. 08/01/23	Thu. 08/31/23	Fri. 09/01/23	Tue. 09/05/23	By 5pm	Fri. 09/01/23	
MO	Fri. 09/29/23	Fri. 09/01/23	Sat. 09/30/23	Mon. 10/02/23	Wed. 10/04/23	By 5pm	Sun. 10/01/23	09/04
MO	Wed. 11/01/23	Sun. 10/01/23	Tue. 10/31/23	Wed. 11/01/23	Fri. 11/03/23	By 5pm	Wed. 11/01/23	
MO	Fri. 12/01/23	Wed. 11/01/23	Thu. 11/30/23	Fri. 12/01/23	Tue. 12/05/23	By 5pm	Fri. 12/01/23	11/10, 11/23, 11/24
MO	Tue. 01/02/24	Thu. 12/01/22	Sat. 12/31/22	Wed. 01/04/23	Mon. 01/09/23	By 5pm	Mon. 01/01/24	12/25, 12/26, 12/29